

# Third VET@WORK Project Newsletter

## VET@WORK Guidelines for VET Staff

VET@WORK Guidelines for training VET Staff aims to supply skills to VET staff/teachers to design Personal Learning Plans which valorise and recognize WBL in the formal learners/students curriculum. In brief, the following are the three main aims of the Guidelines:

- To supply skills to VET staff/teachers;
- To design PLPs (Personal Learning Plans);
- To valorise and recognize WBL in the learners/students curriculum.

The curriculum developed by using a Learning Outcomes approach, contains 7 modules structured in units, to support VET staff/teachers in their activity with formal learners/students. The training course lasts 35 hours and the structure is the following:

Module 1	Multimedia teaching	4 hrs
Module 2	Empowerment and communication	6 hrs
Module 3	The enterprise context and professional needs	6 hrs
Module 4	The Project Management	5 hrs
Module 5	Planning of alternation school-work and/or dual System WBL	4 hrs
Module 6	ECVET implementation on mobility programmes	4 hrs
Module 7	The ongoing and final evaluation of the learners/student	6 hrs
		<b>35 hrs</b>

## Welcome to VET@WORK Third Newsletter!

The six-month newsletter is part of the informative material published to disseminate and promote the aims, activities and outputs of the VET@WORK project, implemented within the framework of the Erasmus+ Programme.

This third issue of the newsletter contains a summary of the VET@WORK Guidelines for VET and Enterprises Staff, a thematic article and the outcomes of the 3<sup>rd</sup> project Meeting which was held in Frankfurt Oder (DE) on the last 18<sup>th</sup> and 19<sup>th</sup> January and an article on the 5-days Joint Staff Training Event on ECVET which was held as well in Frankfurt Oder from 07<sup>th</sup> till 11<sup>th</sup> March. Next Newsletter will contain the final project outcomes, a thematic article on the local Multiplier Events which will be carried out in each partner country as well as a thematic article on the Final Conference which will be held in Florence (IT) on the next October 2016.



# Recognize and Validate skills and qualifications gained by alternating school and work experience at National and European level



Project No. 2014-1-IT01-KA202-002629  
Project duration: from 2014-09-01 to 2016-08-31

[www.vetatwork.eu](http://www.vetatwork.eu)

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## VET@WORK Guidelines for Enterprises Staff

VET@WORK Guidelines for Training Enterprises Staff aims to supply skills to Enterprises Staff (in-company trainers/mentors) to design PLPs which valorise and recognise WBL in the formal learners/students curriculum. Guidelines were developed by project partners by using a Learning Outcomes approach and are focused on theoretical, procedural and action learning based tools. Trainers/mentors in enterprises are at the front line of current initiatives aiming to upgrade the skills of the workforce and promote lifelong learning. They are changing roles, from the most traditional one of instruction to the most complex one of helping learning processes for learners who may differ greatly in terms of learning needs, in the context of steady changes related to work processes and labour market needs. Trainers' responsibilities are broadening, including mentoring and counselling, and quality assurance. Therefore, urgent action is required at national and EU levels on trainers' continuing competence development, reflecting their specific learning needs and changing roles.

As well as for the VET Staff Guidelines, in brief, the following are the three main aims of the Enterprises Staff Guidelines:

- To supply skills to VET staff/teachers;
- To design PLPs (Personal Learning Plans);
- To valorise and recognize WBL in the learners/students curriculum.

The curriculum contains 5 modules structured in units. The training course lasts 23 hours and the structure is the following:

Module 1	Empowerment and communication	4 hrs
Module 2	VET school context and learning needs	6 hrs
Module 3	Planning of alternation school-work and/or dual System WBL	4 hrs
Module 4	ECVET implementation on mobility programmes	4 hrs
Module 5	The ongoing and final evaluation of the learners/student	5 hrs
		23 hrs



This project has been funded with support from the European Commission. This publication [communication] reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.

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## The 3<sup>rd</sup> Consortium Meeting

The 3<sup>rd</sup> Consortium Meeting was held in Frankfurt Oder (DE) on the last 18<sup>th</sup> and 19<sup>th</sup> January.

During the meeting P1-IIS Leonardo da Vinci, P2-FormAzione Co&So Network and P7-IHK Projektgesellschaft presented the state of the art and the progress of the VET@WORK Guidelines for training VET and Enterprises Staff. All partners participated to the discussion and sharing of ideas and Guidelines contents, included the activities to be carried by the next six months of the project and, in particular, the implementation of the Moodle Platform for the blended learning, the testing phases and the validation of both the Guidelines.

Particular attention was paid also to the quality evaluation of the project, to the dissemination activities and impact and, most of all, to the national/local Multiplier Events and to exploitation strategy. The exploitation strategy contains the concrete planned activities of all project partners to reach a sustainable use of the project outputs in all partner countries and beyond after the end of the project life.

Partners discussed also on the direct and indirect target groups to be reached on short and long term activities:

- VET schools and VET centers;
- Representatives of local public bodies that are competent in the field of validation of competences;
- Representatives of other public/private bodies interested in the field of the project (local/regional authorities, social enterprises, trade unions, chambers of commerce, associations of entrepreneurs, universities, adult education centers, organizations expert in EU project management etc.);
- Adult education professionals, trainers, teachers, educators, psychologists;
- Entrepreneurs/mentors.



*The Consortium Meeting held in Frankfurt Oder (DE)*



*The VET Staff participating to the Joint Staff Training Event on ECVET in Frankfurt Oder (DE)*



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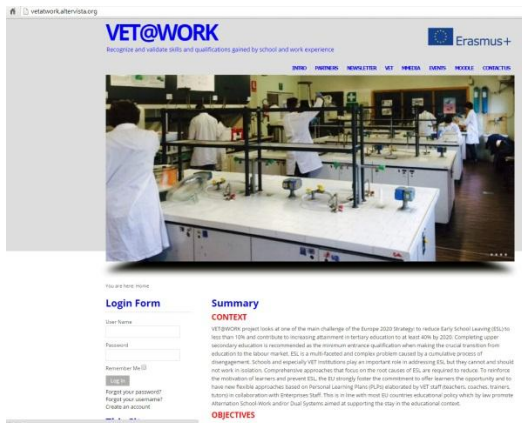
EKVET...? ...EeeeeCeeVet....?



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## The Joint Staff Training Event on ECVET

The Joint Staff Training Event on ECVET was held in Frankfurt Oder (DE) from 07<sup>th</sup> till 11<sup>th</sup> March.

Considering the European priority and thematic approached such as "ECVET for transparency and recognition of learning outcomes and qualifications" the VET@WORK Joint Staff Training Event aimed to provide to 11 VET Staff coming from all partner countries a 5-day training course on ECVET, organised by the P7-IHK Projektgesellschaft Ostbrandenburg, which has a wide experience on ECVET implementation. The training event in DE aimed to increase the knowledge of ECVET by the participating VET Staff and its technical specifications and ensuring that the added value of ECVET was understood and perceived by them.

The Joint Staff Event trained participants on the following relevant issues:

- Transparency and trust in different national VET-systems;
- Competent application of European instruments for transparency (EQF, ECVET);
- The ECVET System;
- The competences and learning outcomes;
- From learning outcomes to learning units;
- From learning units to ECVET credits;
- The allocation of ECVET credits to learning units and outcomes;
- The assessment, validation, recognition, accumulation and transfer of ECVET credits;
- Baseline documents for the ECVET process: Memorandum of Mutual Understanding, Learning agreement, ECVET certificate;
- Implementation of valid learning outcomes in mobilities.



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